

# Move-in Next Steps

A summary of what happens now that you've received an offer for your Liverty home

Liverty Housing®



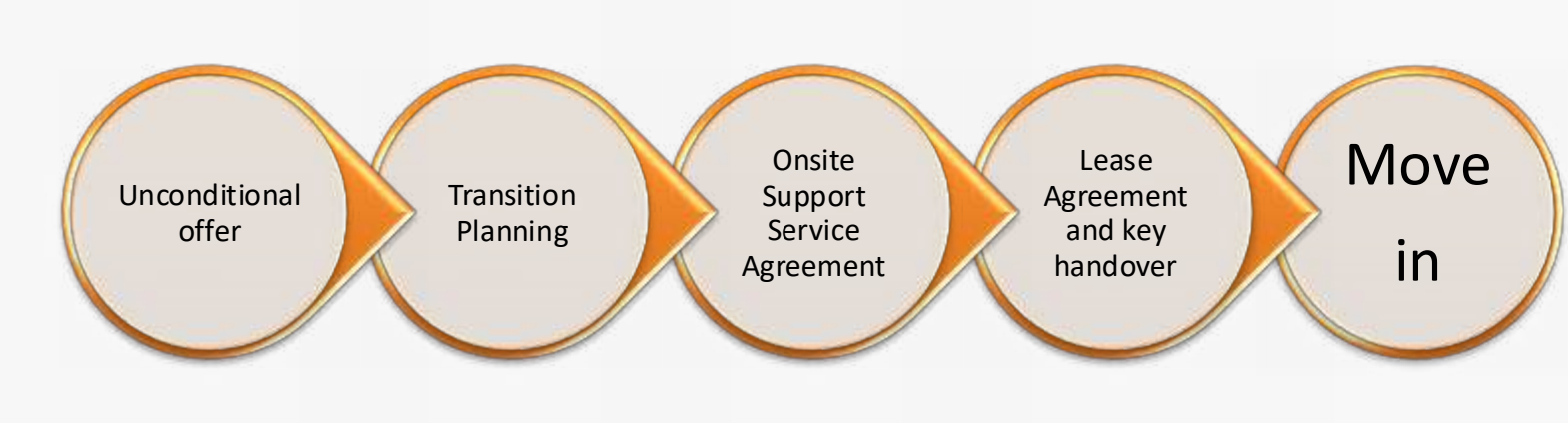

# Table of Contents


- What's next?
- Transition Planning
- Onsite Support Service Agreement
- Lease Agreement and Key Handover
- Move in!

# What's next?

You've received your unconditional offer for your new home. So, what happens now?

Everyone's move into their new home is different, depending on individual circumstances. However, below shows you what the typical process is.




How quickly each person can move into their new home is different for everyone (again, depending on your circumstances!) but it is usually at least 2 weeks from when you receive your unconditional offer. This is because we need a bit of time to make sure that your apartment is ready for you to move into, and to get your paperwork ready.

Your dedicated Tenant Specialist will now work with you to commence transition planning.

# Transition Planning

Liverty Housing

This is where we work with you and your support network to confirm your lease commencement date, your move date and agree on what needs to be done to make that happen.

For some people, a transition plan might be as simple as agreeing on the lease commencement and move date and nothing else is needed.

For others, a transition plan might have a lot of steps including things like giving notice to your current housing provider or coordinating any NDIS/self-funded customisations that are needed.

Either way, a transition plan outlines what is needed for your move to your new home to be as smooth as possible, and who is responsible for each action.

LIFE-CHANGING Living

# Onsite Support Service Agreement

The Shared Onsite Support is shared support that is available for all SDA tenants living in that building and provides ad-hoc and emergency supports. The Onsite Support Provider is based in an apartment within the building and is contacted by tenants using the assistive technology in each building or y phone. Tenants contribute to the shared onsite support through their NDIS plan.

By accepting an unconditional offer with Liverty, you have agreed to access and contribute your NDIS funding to the shared onsite support.

The Shared Onsite Support Provider will work with you to develop your service agreement which outlines the supports you will receive once you move into your new home, and the cost of this.

The Shared Onsite Support Provider will let us know once you have signed your service agreement (although they do not share a copy of it with us) and we will then prepare your lease documentation.



# Lease Agreement and Key Handover

Liverty Housing

We will prepare your lease agreement, making sure you have enough time to go over all the information. If you need, we can set up a time to meet with you to go over these documents, or you may choose to review them on your own. If you have any questions about your lease agreement, we will be happy to answer them.

Once you have signed your lease documents, we will then organize a time to hand over the keys to your new home. We will also provide you with a Welcome Pack. Your Welcome Pack contains important information about your apartment, building, surrounding amenities, by-laws as well as comprehensive information about things like moving checklists and utility connections.



# Move In

Liverty Housing

You've signed your service agreement and lease agreement, you've received the keys to your new home and its now time for you to move in!!!

Your Welcome Pack contains important information about your apartment, building, surrounding amenities, by-laws as well as comprehensive information about things like moving checklists and utility connections.

LIFE-CHANGING Living



Liverty Housing®

# Contact Us

Your designated Tenant Specialist will be in touch soon. If you have any questions in the meantime, please feel free to contact us.

www.liverty.org.au

1300 156 555